



40th *Annual*
SCAGPO
PROFESSIONAL
DEVELOPMENT
FORUM & TRADE SHOW

An hourglass with golden sand. The top bulb contains a circular logo for SCAGPO (South Carolina Association of Governmental Purchasing Officials) celebrating its 40th Anniversary, established in 1978. The bottom bulb contains the text: "40th Annual SCAGPO PROFESSIONAL DEVELOPMENT FORUM & TRADE SHOW".

Grants and Procurement

- James (Jim) H. Davis, BS, MBA, CPPO
- Assistant Dean of Finance, Retired
 - MUSC College of Pharmacy
 - USC College of Pharmacy
- College of Charleston Faculty
 - Webster University Faculty
 - NIGP Master Instructor
 - OUPV Captain

Grants and Procurement

Grants: What are Grants?

Who Funds Grants?

**How do you prepare a Grant
Applications / Proposal?**

Various Terms / Terminology

Grants Definition

- **Grants are usually non-repayable funds disbursed or given by one party (grant makers), often a government, corporation, foundation, or trust, to a recipient, often (but not always) to a nonprofit entity, educational institution, business or an individual.**

Various Grants

Who Funds Grants:

**Largest is Federal Government (currently
26 Federal Agencies)**

Corporations

State and Local Governments

Foundations

Trust

Grant Awards

Grants are Awarded based on a Competitive Proposals.

Some grant awards are directly to institutions and some grants are awarded to state and local governments to award based on certain guidelines.

Types of Contracts

- **Research Grants**
- **Program Grants**
- **Education Grants**
- **Community Development Grants**
- **Many others**

Grant Lifecycle

PRE-AWARD PHASE

Grantor Actions:

Lifecycle Steps

Applicant Actions

Planning an Opportunity
Announcing the Opportunity

Searching for Opportunities
Register on Grants.gov

Retrieving the Application

Completing the Application
(Competitive Proposal)
Applicant tracks status of Application

Finishing the Review Process (Multiple People)

Award Process / Implementation Stage

Notifying the Award Recipient

Receives Notice of Award & Begins Working
Completed Work or Project (This could years)

Grants Management/Support & Oversight

Post Award Phase

Grants Management / Support & Oversight

Reporting your Progress & Award Closeout
Completing the Final Financial Accounting Reports

Various Grant Terms

- **Budget: Creating the budget**
 - **Personal Cost (NIH Salary Cap of \$189,600.00)**
 - **Consultant**
 - **Equipment**
 - **Supplies**
 - **Travel**
 - **Other**

Program Director/Principal Investigator (Last, First, Middle):

DETAILED BUDGET FOR INITIAL BUDGET PERIOD DIRECT COSTS ONLY	FROM	THROUGH
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List PERSONNEL (Applicant organization only)
Use Cal, Acad, or Summer to Enter Months Devoted to Project
Enter Dollar Amounts Requested (omit cents) for Salary Requested and Fringe Benefits

NAME	ROLE ON PROJECT	Cal Mnths	Acad Mnths	Summer Mnths	INST.BASE SALARY	SALARY REQUESTED	FRINGE BENEFITS	TOTAL
	PD/PI							
SUBTOTALS →								

CONSULTANT COSTS	
EQUIPMENT (Itemize)	
SUPPLIES (Itemize by category)	
TRAVEL	
INPATIENT CARE COSTS	
OUTPATIENT CARE COSTS	
ALTERATIONS AND RENOVATIONS (Itemize by category)	
OTHER EXPENSES (Itemize by category)	

CONSORTIUM/CONTRACTUAL COSTS	DIRECT COSTS	
SUBTOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD (Item 7a, Face Page)		\$
CONSORTIUM/CONTRACTUAL COSTS	FACILITIES AND ADMINISTRATIVE COSTS	
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD		\$

Grant Budget Terms

Budget Justification:

Direct Cost: Directly Related to the Mission of the Grant

IDC: Indirect Costs: Indirectly Related to the Grant

Cost Transfers: Moving Expenses not allowed on grant

Grant Budget Terms

Cost Sharing: Cost associated with grant not paid by funding agency

Sub Award: Contact with another company / government to Carry out pay of award.

Procurement's Involvement

Let's Discuss!

Should you be involved?

Are You Involved?

What would be the benefit if you are involved?

Procurement's Involvement

- **Do you currently understand the Grant's process where you work?**

Procurement's Involvement

- What are the **dangers** if Grants and not managed properly?
- **Fraud!**