



Electrical service requests must be received by the Catering Department at least (14) days prior to your conference. Order form must be completed in its entirety and accompanied by a check or credit card number to become final.

**Return to: Myrtle Beach Marriott Resort at Grande Dunes**  
**Catering Department**  
**8400 Costa Verde Drive**  
**Myrtle Beach, SC 29572**  
**(843) 692-3715 – Fax (843) 692-3700**  
**Attention: Wil Weldon**

Note: We cannot guarantee service on late requests. There will be (without exception), a \$50.00 service charge on all late requests, in addition to normal charges. Day of show requests will be charged at an additional \$100.00 for service.

<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Start Day</u>	<u>End Day</u>
110 Volt Each/10 Amp Standard Outlet (1) Plug-in		\$55 ea, per day		
220 Volt Each/ 20 Amp Standard Outlet (1) Plug-In		\$150 ea, per day		
Power Strips		\$10 ea, per day		
Extension Cords		\$10 ea, per day		
Easel		\$10.00 ea, per day		
Dial-9 Access Phone Line (Credit Card & 800 Numbers are Complimentary)		\$100 ea, one time (Long Distance Add'l)		
42" Plasma Monitor with Stand		\$250 per day		
32" Monitor with Cart		\$125 per day		
DVD/VCR Combo Unit		\$75 per day		
High Speed Internet Access		\$150 per line, per day		
Wireless Internet Access		\$100 per day		
		<b>Grand Total</b>	\$	

Name of Conference: \_\_\_\_\_ On-Site Contact: \_\_\_\_\_

Booth # (If available): \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Credit Card Type: \_\_\_\_\_

Number: \_\_\_\_\_ Exp: \_\_\_\_\_

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Special Notice:** (Limited Supplies – First Come, First Serve)

- Any power requirements other than those specified on this sheet, must be discussed with your Catering Manager
- The Hotel is not responsible for damage to equipment due to variations in voltage caused by public service
- The Hotel will not hook up improperly wired equipment
- All metal raceways, metal lighting fixtures, metal housings of electrical powered equipment shall be grounded
- Flexible cords and cables less than #14 gauge wire shall not be permitted
- The use of lamp cord, cube taps or similar devices is not permitted
- No spring type-clamp spot fixtures or holders will be allowed. Only fixtures of screw-in type clamps will be allowed with  
#14-3 wire S.J. cord

All shipments should be addressed as follows:  
Myrtle Beach Marriott Resort at Grande Dunes  
8400 Costa Verde Drive  
Myrtle Beach, SC 29572  
Attention: Wil Weldon  
Hold For: Receiver's Name/Group Name

**Shipping and Receiving**

Package Size	Delivery	Ship	Storage
Envelope	\$3.00	\$2.00	\$2.00
1-25#	\$7.00	\$5.00	\$5.00
26-50#	\$15.00	\$10.00	\$10.00
51# and over	\$25.00 & up	\$15.00 & up	\$15.00 & up
Golf Clubs	\$35.00	\$20.00	\$20.00
Display Cases	\$35.00	\$20.00	\$20.00
Pallets 1/2 under 36"	\$100.00	\$75.00	\$75.00
Pallets Full	\$150.00	\$100.00	\$100.00
Crates under 150#	\$100.00	\$75.00	\$75.00
Crates over 151#	#150.00	\$100.00	\$100.00